

## ***Ease of Doing Business***

To facilitate investment, the City of Masvingo has streamlined our processes to reduce the time it takes investors to commence business operations in terms of licensing, building plan approvals, issuing of development permits and provision of ancillary services.

[www.doingbusiness.org/content/dam/doingBusiness/country/z/zimbabwe/ZWE.pdf](http://www.doingbusiness.org/content/dam/doingBusiness/country/z/zimbabwe/ZWE.pdf)

### **# Approval of Commercial/Industrial Building Plans**

Applicant is required to pay the cost of land and other fees to be eligible to submit Building Plans. Plan Approval Fees (PAF) are levied using a formula that takes into consideration the size of the stand. The Building Plan should be drawn by a qualified Architect or Draughtsman.

### **# Trading Licences**

Applicant is required to complete the License Application Form **provide link FORM LS2** which can be downloaded from [www.masvingocity.org.zw](http://www.masvingocity.org.zw) or collected physically from Office Number 9, First Floor, Administration Block, Civic Centre offices.

#### *New License application*

For new license applications, the applicant is required to submit copy of utility bill, tax clearance certificate, company registration documents, copy of national ID or positive identification for private individuals.

#### *Premise Inspections*

Premise pre-licensing inspections are made by the Health Department within (2) days of submitting an application.

#### *License Expiry*

Trading licenses expire on the anniversary date of issue to avoid accruing penalties. Business operators are kindly reminded to renew licenses before expiry.

#### *Separation of inspection from license renewal*

The City Health Department does not link routine inspections with license renewals although any failure to comply with the city's health standards/regulations is addressed immediately and rectified accordingly.

### **# Receipt of business proposals.**

We acknowledge receipt of business proposals within five working days.

### **#Property Registration**

Upon receipt of applications for cessions or title, internal processes are completed within 7 working days.

### **#Water and sewer connection**

Water connection is effected on the premises upon approval of the Building Plans within a period of three days for commercial and industrial premises.

Subject to approval of various stages of development of a commercial/industrial premise, sewer connection will be effected within (7) working days from the date of application.

Council will also liaise with the electricity utility for connection.