

# **CITY OF MASVINGO**

## **MINUTES OF PROCEEDINGS OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE, HELD IN THE COMMITTEE ROOM, MUNICIPAL OFFICES, ON MONDAY 20 JUNE 2022 AT 4.55 P.M.**

**PRESENT:** Councillor B. Beta (Chairman)  
Councillor S. Manyanga  
Alderman S. Maridza

**ALSO PRESENT:** Councillor A. Tabe  
Councillor R. Musekiwa  
Councillor R. Kamuzonda

**IN ATTENDANCE:** Mr J. Sigauke (Local Governance Studies Student) GZU  
Mr N. Sozuny (Local Governance Studies Student) GZU

**OFFICIALS:** Chief Environmental Health Officer  
Acting Finance Director  
Acting Director of Housing and Social Services  
Acting Director of Engineering Services  
Assistant Administration Officer  
Liquor Undertaking Supervisor  
Assistant Committee Officer

### **250. CONFIRMATION OF MINUTES**

#### **RESOLVED**

THAT the minutes of the meeting of the Finance and general Purposes Committee held on 16 May 2022 be taken as read, confirmed as a correct record and signed.

*Proposed by Councillor S. Manyanga  
Seconded by Alderman S. Maridza*

### **251. REPORT OF THE ACTING FINANCE DIRECTOR.**

#### **A. STATEMENT OF CONSOLIDATED INCOME AND EXPENDITURE**

Consideration was given to the report of the Acting Director of Finance on income and expenditure for the month of May 2022 covering payments made including travel and subsistence allowances. The over expenditure on travel and subsistence for the period under review was noted. It was highlighted that the deficit was attributed to the static Council budget against increasing travelling and subsistence rates. The Committee hoped that the situation would improve after the budget had been rebased to the foreign currency exchange rates.

**B. HIGH AND LOW DENSITY DEBTORS RECONCILIATION AND DISCONNECTIONS.**

The report of the Acting Finance Director on high- and low-density residential areas reconciliation for the month of May 2022 covering debtors opening balances, closing balances and payments made by low- and high-density debtors was noted.

It was reported that the opening balance for high density debtors' reconciliation as at 1 May 2022 was ZWL \$204 729 145.63, billing of ZWL\$86 175 467.42, collections amounted to ZWL \$ 79 681 977.18, giving a closing balance of ZWL 207 754 117.54 as at 31 May 2022.

Low density debtors had an opening balance of RTGS \$ 670 998 886.15, bills raised for the month of May 2022 amounted to \$ 198 414 395.58 and credits raised amounted to ZWL\$ 130 186 571.18 resulting in a balance of ZWL \$ 739 226 710.55 as at 31 May 2022.

The revenue collection efficiency for the month under review was 73.74%.

**C. ACTUAL AND PROJECTED CASHFLOW STATEMENT**

The report of the Acting Director of Finance on the actual and projected expenditure covering the actual for the month of January to May 2022 and projections for June 2022 up to August 2022 was noted.

**D. REQUEST FOR DONATIONS TOWARDS HIS EXCELLENCY THE PRESIDENT E.D. MNANGAGWA'S VISIT TO MASVINGO PROVINCE, BIKITA MINERALS ON THE 17<sup>TH</sup> OF JUNE 2022.**

Consideration was given to the report of the Acting Finance Director on the request by the Minister of State for Provincial Affairs and Devolution, Masvingo, Honorable E.R. Chadzamira, for donations towards hosting the visit by His Excellency the President E.D. Mnangagwa, for a ground breaking ceremony of the Bikita Minerals Spodumene Mining Project, to be held on 17 June 2022. A similar request from the District Development Coordinator 's Office was also considered, in which they requested for donations of 50kg rice, 10 litres cooking oil, 10 cases mineral water. The food items were required for hosting the Second Secretary and Vice President of ZANU PF, K.D. Mohadi on his visit to Nemamwa Growth Point on 6 June 2022, for a meeting with Chiefs.

The Committee noted that the events had already taken place and the donations were no longer relevant. The Committee raised serious concerns for the delays in processing the two requests for donations. It was indicated that in future such requests should be treated with urgency.

The Acting Finance Director indicated that the delays in considering the requests was partly due to the postponement of the Ordinary Finance and General Purposes Committee meeting which had been rescheduled to 20 June from 16 June 2022. The requests were

therefore not approved on the basis that the donations were no longer relevant as the occasions had already been conducted.

**RESOLVED TO RECOMMEND**

1. THAT the request by the Minister of State for Provincial Affairs and Devolution, Honorable E.R. Chadzamira, for donations towards hosting the visit by His Excellency the President E.D. Mnangagwa, to Bikita Minerals on 17 June 2022 be set aside on the basis that the donation was no longer relevant as the occasion had already taken place. **AFD**
2. THAT the request by the District Development Coordinator, Mr R. Hove for donations of 50kg rice, 10 litres cooking oil, 10 cases mineral water for hosting the Second Secretary and Vice President of ZANU PF, Comrade K.D. Mohadi on his visit to Nemamwa Growth Point on 6 June 2022, for a meeting with Chiefs, be set aside on the basis that the donation was no longer relevant as the occasion had already taken place. **AFD**

**E. PRICING OF 15MM WATER METERS.**

Consideration was given to the report of the Acting Finance Director on the price of 15mm Water Meters. It was reported that Council in its endeavor to produce accurate bills and reduce non-revenue water, procured 200 water meters to replace non-functional water meters in the city. Management has identified Rujeko suburb as first District Metering Area (DMA) to be targeted in this project. It was reported that the cost of the water meters was USD\$84.00 payable at the prevailing interbank rate.

It was advised that the price of water meters be pegged at US\$90.00 payable in three installments at the prevailing interbank rate at the time of connection. It was also advised that an awareness campaign should be carried out in Rujeko high density suburb for the compulsory replacement of non-functional meters. The ideas were accepted by the Committee.

**RESOLVED TO RECOMMEND**

1. THAT the price of water meters be pegged at US\$90.00 payable in three installments spread over three months at the prevailing interbank rate at the time of billing each month. **AFD**
2. THAT the Acting Finance Director be instructed to organise an awareness campaign in Rujeko high density suburb to advise the residents on compulsory replacement of non-functional water meters. **AFD**

**F. Adoption of Report**

**RESOLVED**

THAT the report of the Acting Finance Director be approved and adopted subject to the resolutions passed in resolutions passed in relation thereto.

**252. REPORT OF THE ACTING DIRECTOR OF HOUSING AND SOCIAL SERVICES.**

**A. APPLICATION FOR REVIEW OF RENTAL FEES ON STAND 21 CHARUMBIRA STREET: KUBATANA PRE-SCHOOL**

Consideration was given to the report of the Acting Director of Housing and Social Services on the application by the tenant of Kubatana Preschool, for a downward review of rentals from the current USD750.00 per month to USD400.00 per month. The Committee raised concern that the Board members for the women's Co-operative Club had the capacity to pay the rentals on the basis that they had sublet the property to a Private College whose pupils were paying tuition fees in hard currency. It was also indicated that a fair rental fee could only be determined through a valuation exercise. Debate ensued.

It was reported that the tenant was operating in breach of the lease agreement for being in arrears with respect of the rentals. The Acting Director of Housing and Social Services advised that a fair rental could be determined through a valuation exercise. The Committee agreed that rentals be reduced to USD550.00 per month pending a valuation exercise which shall inform Council on the economic rent.

**RESOLVED TO RECOMMEND**

1. THAT the monthly rental for Stand Number 21, Charumbira Street, Mucheke, Masvingo (Kubatana Pre-School) be reduced from USD750.00 per month to USD550.00 pending a valuation exercise to determine the rental. **ADHSS**
2. THAT the Acting Director of Housing and Social Services be instructed to facilitate the engagement of a registered Property Valuer to conduct the valuation of Stand Number 21 Charumbira Street, Mucheke Masvingo to enable Council to set the economic rental. **ADHSS**

**B. RECAPITALISATION OF MASVINGO URBAN POOR FUND BY MASVINGO CITY COUNCIL: DIALOGUE ON SHELTER TRUST.**

Consideration was given to the report of the Acting Director of Housing and Social Services on the recapitalization of Masvingo Urban Poor Fund by the City of Masvingo. It was reported that following the recommendation of the Technical Committee meeting held on 16 February 2022 in the Council Chamber, Dialogue on Shelter for the Homeless Trust (DoS) and on behalf of Masvingo partnership, requested Masvingo City Council to make a financial contribution to the jointly established Masvingo Urban Poor Fund.

It was reported that the request was being driven by the increasing demand for affordable finance by the marginalised Citizens in Masvingo. In pursuit of the need to grow the fund and scale up its activities, the technical team proposed that City of Masvingo may inject USD50, 000.00 per year towards Masvingo Urban Poor Fund (UPF).

The Masvingo Urban Poor Fund (MUPF) was a joint financial vehicle aimed at providing affordable livelihood financial support to the residence of Masvingo City. The governance of the fund was jointly done through the representation from Masvingo City Council, Dialogue on Shelter and Zimbabwe Homeless People's Federation representing Masvingo community. Since its inception in June 2021 with a seed capital of USD 20,000.00, MUPF as at February 2022 has managed to disburse a total of USD102,600.00 to 151 loan groups benefiting 789 people of which 96% were women. This success had been made possible due to the commitment of the trained loan officers in mobilising and administering the fund activities with supervision from the fund manager and the internal auditor.

It was advised that Council had not made a budgetary provision in the current year 2022 but provision would be made for 2023. Council would provide for the request either in the supplementary budget for 2022 or in the 2023 Council budget. The idea was accepted.

**RESOLVED TO RECOMMEND**

THAT the Acting Finance Director be instructed to make a budgetary provision of USD50 000.00 in the 2022 supplementary budget or in the 2023 Council budget for capital injection into the Masvingo Urban Poor Fund (MUPF) being contribution to the fund. **AFD**

**C. PAYMENT FOR COST OF LAND AND SERVICES FOR STAND NO. 7791 NORTHLEIGH MASVINGO: MUFADZIWEVANHU COOPERATIVE**

Consideration was given to the report of the Acting Director of Housing and Social Services on the payment of cost of land for Stand Number 7701, Northleigh, Masvingo, operating at Rhodene Swimming Pool Business Centre, which was allocated to Mufadziwevanhu Cooperative on 12 October 1990.

The Acting Director of Housing and Social Services reported that a request was received from Mufadziwevanhu Cooperative operating at Swimming Pool Shopping Centre to acquire a 200 m<sup>2</sup> stand on which they were operating. It was reported that the stand had been offered for \$6 720.00 all-inclusive in 1990 when it was offered to them. According to records in Council, the cooperative only complied with section 1.1 on rentals in the offer letter, where they paid \$600.00 rental fee. The rental fee was to cover for (9) nine months (from November 1990 to July 1990).

They constructed the Shop building through a loan from EEC Microprojects Programme. However, nothing was paid towards the purchase of the stand up to now.

**Minutes: Finance and General Purposes Committee: 20/06/22**

As a way forward it was advised that the developer should be charged the current cost of land for a commercial stand in the residential areas. The idea was approved by the Committee.

**RESOLVED TO RECOMMEND**

THAT the Acting Director of Housing and Social Services be instructed to charge Mufadziwevanhu Cooperative, cost of land for Stand Number 7701 Northleigh, at the current rate for a commercial stand in residential areas, it being noted that the cooperative did not pay for cost of land when the stand was allocated in 1990. **ADHSS**

**D. REQUEST FOR SPONSORSHIP TO MEET AFFILIATION REQUIREMENTS TOWARDS PREMIER NET BALL LEAGUE**

Consideration was given to the report of the Acting Director of Housing and Social Services on the application by Masvingo City Stars Netball Club, for donation of USD250.00 towards their affiliation and registration fees. The fees would include players and coaches' registrations. It was noted that the applicant was a local team in the Premier Netball League and the games would be hosted in Mucheke Stadium.

The Committee noted that the applicant wanted to pay for the games to be played in April 2022 but their request had taken too long to be considered by Council. However the Committee was of the view that the request be accepted subject to availability of funds in sports budget for 2022 and also in compliance with Council donation policy.

**RESOLVED TO RECOMMEND**

THAT the request by Masvingo City Stars Netball Club, for donation of USD250.00 towards their affiliation and registration fees in the Premier Netball League be granted subject to availability of funds in the Sports budget for 2022 and also in compliance with the Council donation policy. **ADHSS**

**E. REQUEST FOR SALARY GRANT**

Consideration was given to the report of the Acting Director of Housing and Social Services on the request by Rujeko Secondary School, for a Salary grant to pay for salaries for the ancillary staff for a period of two years from January 2022 to December 2023. This was a support which Council usually provided to new schools until the School Development Association would be able to meet its expenses. It was highlighted that the grant would be paid on reimbursement basis as the grant would be subject to change as the salaries for the staff would change from time to time. The request was granted.

**RESOLVED TO RECOMMEND**

THAT the payment of salary grant to Rujeko Secondary School on reimbursement basis for a period of two years, from January 2022 to December 2023 be granted. **DHSS**

**F. LIQUOR SECTION REPORT: MAY 2022**

The report of the Director of Housing and Social Services on the Liquor Section for the month of May 2022 for the three outlets covering sales by brand, was noted. It was reported that there was a net profit of ZWL 18 854.87 for the period. The Committee appreciated the improvement, however the need to improve viability of the Liquor Section was highlighted.

**G. Adoption of Report**

**RESOLVED**

THAT the report of the Acting Director of Housing and Social Services be approved and adopted subject to the resolutions passed in relation thereto.

**253. REPORT OF THE CHAMBER SECRETARY**

**A. APPEAL BY MRS C. GURWE ON STAND 7934, WELBY AVENUE: C. GURWE.**

Consideration was given to the report of the Chamber Secretary on the appeal by Mrs C. Gurwe regarding the Council decision to put their case in abeyance since their matter was before the courts.

*Background of the Dispute*

It was reported that Stand Number 7934 was allocated to C. Hamandishe t/a Thunder Run (Pvt) Ltd. The Stand had already a power line passing through it at allocation. The Allotee later sold the stand to C. Gurwe.

A plan was submitted by the developer on 5 June 2007. C. Gurwe adopted the previous owner's plans, complete with the names and the plan was approved. It is reported that C. Gurwe did not follow the approved Building Plans/Site Plan and was then advised to engage a qualified Architect or Civil Engineer given the Sloping Terrain and need for Specialist knowledge.

The City Engineer reported that a Civil Engineer was engaged. The dispute arose when the Superstructure was constructed under the power line. C. Gurwe was advised to approach ZESA to relocate the powerline. The Developer met the cost of the relocation which they were demanding Council to reimburse. They claim the cost of relocation was US\$6 000.00.

That the Developer (Mr and Mrs C. Gurwe) subsequently approached the High Court seeking to Compel the City of Masvingo to reimburse US\$6 000.00 which the couple had paid to ZESA to relocate the Power Line at their Stand after they had constructed their Superstructure below the Powerline.

**Minutes: Finance and General Purposes Committee: 20/06/22**

The applicant was also demanding Council to pay charges amounting to US\$28 160.00 being loss of business arising from alleged misrepresentation by Council employees and associated action by Council Staff.

The above request was brought to Council through the Combined Finance and Manpower Committee of 18 June 2018 and Council resolved as follows:

***“THAT Council puts in abeyance consideration of issues raised by Mrs Gurwe in respect of Stand Number 7934 Welby Avenue, Masvingo given that the matter is pending before the High Court and as such discussion of the matter would be subjudice in the absence of written Confirmation from the Gurwe’s Legal representatives of withdrawal of same”.***

*Current Status:*

It was reported that Julian Gurwe and Calisto Gurwe have now submitted to Council a Notice of withdrawal of their claim from the court dated 17 May 2022. The two have also preferred an out of Court Settlement, where they would accept a compensation in the form of a Commercial Stand along Beit Bridge Road near Exor or Credit their outstanding water bills for Stand Number 7934 Downtown, 23733 Mhizha Street Rujeko C and 19586 Kurume Street, Rujeko C. Mr and Mrs Gurwe also indicated that Council should compensate US\$50 paid as Trading Licence.

It was advised that the claim being made was for US\$6 000.00 being Cost of re-locating the ZESA line and US\$50 Trading Licence. It was noted that Council had been seized with the issue of Mr and Mrs Gurwe for many years and Council could extend a hand of assistance.

It was also advised that Council could consider assisting Mr and Mrs Gurwe on Humanitarian Grounds by crediting their accounts with a total of US\$3 000.00 paid at bank rate spread over a period of 6 months thus being half of their Claim. Debate ensued.

Some members were of the view that the matter be settled by the Courts since Council had no obligation to compensate her, whilst others were of the view that Council may assist her to recover her expenses towards relocating the powerline. It was also noted that her intention in withdrawing the matter was not clear. The matter was referred back to Management for further consideration.

**RESOLVED TO RECOMMEND**

THAT the appeal by Mr and Mrs Gurwe to Council to recover the costs of relocating the powerline on stand Number 7934 Welby Avenue, Masvingo be referred to Management for further consideration. **CS**



**B. REQUEST FOR PAYMENT OF LEGAL FEES FOR SARATOGA MAKAUSI LAW CHAMBERS.**

Consideration was given to the report of the Chamber Secretary on the payment of legal fees for Saratoga Makausi Law Chambers for services rendered to Council in the case Estate late Clemence Zebediah Ranganayi vs City of Masvingo HC 1330/22. It was reported that the case was in respect of Stand 27426 now referred to as stand 27564 which was offered to Pay and Collect Motor Spares and Hardware represented by Clemence Z. Ranganai on 12<sup>th</sup> April 2004 subject to terms and conditions laid out in the Agreement of Sale. Council terminated its Agreement of Sale with Pay and Collect Motor Spares & Hardware on 10 September 2020 citing breach of Clauses of the Agreement of Sale. On 03 March 2022 the Estate late Charles Ranganai challenged the cancellation of Agreement of Sale and lodged papers at the High Court. A Declaratory Order was issued instructing Council to respond to the matters raised by the Estate of the Late Charles Ranganai. Council engaged Saratoga Makausi to handle the matter and a Notice of Opposition was lodged at the High Court. Saratoga Makausi Law Chambers charged a total of ZWL\$967 359.40 for the legal services. The payment of the legal fees was granted.

**RESOLVED TO RECOMMEND**

THAT the Acting Finance Director be instructed to pay Saratoga Makausi Law Chambers, the sum of ZWL\$967 359.40 being legal fees in the case of Estate late Clemence Zebediah Ranganayi vs City of Masvingo HC 1330/22. AFD

**C. REQUEST FOR ENCASHMENT OF 66 LEAVE DAYS M. SIDAKWA 109310**

Consideration was given to the report of the Chamber Secretary on the request by M. Sidakwa to encash 66 vacation leave days without proceeding on leave so that she would be able to pay her excess medical bill. The request was granted.

**RESOLVED TO RECOMMEND**

THAT M. Sidakwa (109310) be authorized to encash 66 vacation leave days without proceeding on vacation leave to enable her to pay her excess medical bill. AFD

**D. APPLICATION FOR EDUCATIONAL LOAN BELOVED MUCHEMWA COMP.NO. 130211**

Consideration was given to the report of the Chamber Secretary on the application by Beloved Muchemwa (130211), Messenger Grade 3, for educational loan amounting to \$27 000,00 to study for a Higher National Diploma in Office Management at Masvingo Polytechnic College. The request was granted subject to availability of funds in the educational loan revolving fund account.

**RECOMMENDATION**

That the application by Beloved Muchemwa (130211) Messenger Grade 3, for an educational loan of ZWL27 000.00 to undertake a Higher National Diploma in Office Management with Masvingo Polytechnic College be granted subject to availability of funds in the educational loan revolving fund. CS

**E. MASVINGO PUBLICITY ASSOCIATION MONTHLY GRANT.**

Consideration was given to the report of the Chamber Secretary on the Masvingo Great Zimbabwe Publicity Association monthly grant. It was reported that the Association was a member based organisation mandated to market the tourism opportunities in the province. The Publicity Association funding has traditionally been from members contributions. Following the recent economic challenges Council became the main funder of the association by providing monthly grant which covered the association's running activities and the salary for the Publicity Manager. After an audit by Council auditors, it was found out that there were no conditions governing the disbursement of the grant.

In an effort to address the issues raised by audit, Management formulated the grant conditions as follows:

- i. The grant amount shall be pegged at USD \$500 per month for the purposes of determining the amount.
- ii. 50% of the grant shall go towards funding core activities of the Publicity Association.
- iii. For release of further grant there shall be acquittal report on how the previous grant had been used and proposed budget for the use of the next grant
- iv. The Publicity Association shall acquit for disbursed grants on a quarterly basis and submit such acquittal report to the Chamber Secretary and the Finance Director. Failure to acquit may result in suspension of the grant.
- v. The society shall maintain proper books of accounts and follow proper authorization procedures.
- vi. Shall follow proper procurements procedures.
- vii. The grant shall be for a period of six months to allow the publicity association to revive its activities.
- viii. After six months Council shall assess the need to continue offering the grant.

The grant conditions were adopted by the Committee for implementation in the disbursement of the grant.

**RESOLVED TO RECOMMEND**

THAT the payment of Masvingo Publicity Association monthly grant be governed by the following conditions:

- i. The grant amount shall be pegged at USD \$500 per month payable at the current interbank rate.
- ii. 50% of the grant shall go towards funding core activities of the Publicity Association.
- iii. For release of further grant there shall be acquittal report on how the previous grant had been used and proposed budget for the use of the next grant.
- iv. The Publicity Association shall acquit for disbursed grants on a quarterly basis and submit such acquittal report to the Chamber Secretary and the Finance Director. Failure to acquit may result in suspension of the grant.
- v. The society shall maintain proper books of accounts and follow proper authorization procedures.
- vi. The Publicity Association shall follow proper procurement procedures.
- vii. The grant shall be for a period of six months to allow the Publicity Association to revive its activities.
- viii. After six months Council shall assess the need to continue offering the grant.

**F. Adoption of report**

**RESOLVED**

THAT the report of the Chamber Secretary be approved and adopted subject to the resolutions passed in relation thereto.

**254. REPORT OF THE TOWN CLERK**

**A. FACILITATION ALLOWANCES FOR GOVERNMENT OFFICIALS AND OTHER LOCAL AUTHORITIES STAFF.**

Consideration was given to the report of the Town Clerk on proposed facilitation allowances to be paid to facilitators engaged by Council from time to time. It was reported that Masvingo City Council has been requesting for the assistance of Government officials and staff requested from other local authorities to assist in training workshops and in recruitment processes.

During these assignments, Council has been meeting the travel costs, accommodation and meals. Management felt there was great need to pay a facilitation allowance as an incentive since the resource persons would have left their workstations, hence the need to compensate for the added pressure. It was advised that Council pays a facilitation allowance of USD500.00 or equivalent to Government Officials and staff from other Local Authorities to assist in Council programs. The request was approved by the Committee.

**RESOLVED TO RECOMMEND**

THAT Council pays a facilitation allowance of US\$500 or equivalent to Government officials and staff from other local authorities requested to assist in Council programs. AFD

**B. OFFER OF EARLY TITLE FOR CONDITIONS OF SERVICE STANDS FOR COUNCILLORS AND MANAGERS.**

Consideration was given to the report of the Town Clerk on the proposal to offer early title for stands allocated to Councillors and Managers as conditions of service. It was reported that the stands would go for longer periods without being developed mainly as a result of lack of finance on the side of the Policymakers and Managers. A request was therefore being made to allow early title on these conditions of service stands. This would allow the Councillors and the Managers to access finance from financial institutions in order to develop these stands. The request was approved by the Committee for one stand during one's term of office in the case of Councilors or during one's service period in the case of Senior Managers.

**RESOLVED TO RECOMMEND**

THAT Councillors and Managerial employees be offered early title for one conditions of service stand each during one's term of office in the case of Councillors or during one's service period in the case of Senior Managers. TC

**C. PURCHASE OF LOW MILEAGE ENGINE FOR FORMER TOWN CLERK'S CONDITION OF SERVICE VEHICLE- PAJERO SPORT REGISTRATION NUMBER AEE 5778.**

Consideration was given to the report of the Town Clerk on the state of the official vehicles for the former Town Clerk, Mr A.K. Gusha. It was reported that the former Town Clerk, Mr A.K Gusha was using a Pajero Sport Registration Number AEE 5778 as his condition of service vehicle at his time of retirement in 2019. However, at the time of his retirement, the vehicle was at ZIMOCO for repairs following a road traffic accident. Panel beating was done, a new fuel tank was fitted and new injectors were fitted but still the vehicle was not performing well.

Council sought advice and got a recommendation that it was most advisable to purchase another engine. It was reported that a search in the market for a new engine was not successful, but low mileage engines. A quotation from Byword Motors indicated a price of ZWL\$4 167 800.00. Accordingly authority was being sought to purchase a low mileage engine for Pajero Sport Registration AEE 5778 for the former Town Clerk, Mr A.K. Gusha.

The Committee raised concern that Council had already spent a lot of money towards repairs for the vehicle for the former Town Clerk.

The Committee requested for a detailed report on the matter. The request was put in abeyance pending a detailed report to the Committee on the state of the vehicle, including the report of the Workshop Foreman on same.

**RESOLVED TO RECOMMEND**

THAT request to purchase a low mileage engine for Pajero Sport, Registration AEE 5778, for the former Town Clerk, Mr A.K. Gusha be put in abeyance pending a detailed report on same to Council by the Town Clerk. TC

**D. PURCHASE OF CONDITION OF SERVICE VEHICLES FOR SENIOR MANAGERS.**

Consideration was given to the report of the Town Clerk on the request to purchase conditions of service vehicles for senior managers. It was reported that as part of their conditions of service, Senior Managers were supposed to be provided with vehicles for use on council business and for private use. The following officials do not have conditions of service vehicles at the moment;

- Chief Environmental Health Officer,
- Chamber Secretary
- Finance Director
- Director of Engineering Services
- Administration Manager
- Deputy Director of Engineering Services
- Senior Health Officer

It was reported that the Chief Environmental Health Officer has indicated that she would prefer a Sport Utility Vehicle. A quotation sourced from Croco Motors showed the following prices;

- Toyota Fortuner SUV 4x4 (2.8) auto US\$63 720.00
- Toyota Hilux 2.8 GD 4x4 AUTO Double Cab US\$67 365.00

The Town Clerk had recommended that Council purchases conditions of service vehicles for the Chief Environmental Health Officer, Chamber Secretary, Finance Director, Director of Engineering Services, Administration Manager, Deputy Director of Engineering Services and Senior Health Officer. It was also advised that the purchase of the vehicles be phased (2 phases) with the first phase catering for Chief Environmental Health Officer, Chamber Secretary and Deputy Director of Engineering Services and the second phase catering for Finance Director, Director of Engineering Services, Administration Manager and Senior Health Officer.

On the conditions of service vehicle for the Directors, read together with the Ministerial circular on same which entitles Directors to Double Cab vehicles, it was however indicated that in the preparation of the 2022 budget, there was an omission of the vehicle for the Chief Environmental Health Officer since the post was vacant. The vehicle was estimated to cost US\$70 000 and authority was being sought to make the following virements:

Minutes: Finance and General Purposes Committee: 20/06/22

<b>2022 Budget Item</b>	<b>Section</b>	<b>Amount</b>
Pick-p Truck	Stores	2,580,000.00
Pick-up Truck	Public Health	2,580,000.00
Pick-up Truck	Housing Admin	2,580,000.00
Motor vehicle	Roads	3,500,000.00
Towing vehicle	Municipal Police	4,300,000.00
Pick-up Truck	Engineering Admin.	2,580,000.00
Lorry	Public Works	4,300,000.00
<b>Total</b>		<b>22 420 000.00</b>

Debate ensued on the purchase of the conditions of service vehicles. It was suggested and agreed that the matter be referred to Council Caucus for consideration.

**RESOLVED TO RECOMMEND**

THAT the Town Clerk be instructed to refer the purchase of conditions of service vehicles for managerial staff to the Council Caucus meeting for deliberations. **TC**

**E. Adoption of Report**

**RESOLVED**

THAT the report of the Town Clerk be approved and adopted subject to the resolutions passed in relation thereto.

The meeting ended at 7.29 p.m.

**CONFIRMED THIS DAY OF 2022**

**CHAIRMAN**

**TOWN CLERK**