

**CITY OF MASVINGO**

**MINUTES OF PROCEEDINGS OF THE 1042<sup>ND</sup> ORDINARY COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES ON MONDAY 27  
MARCH 2023 AT 5.05 P.M.**

**PRESENT:** His Worship the Mayor Councillor C. Maboke  
Alderman S. Maridza  
Councillor R. Kamuzonda  
Councillor A. Tabe  
Councillor R. Musekiwa  
Councillor B. Beta  
Councillor S. Manyanga

**APOLOGY:** Councillor A. Chiteme

**IN ATTENDANCE:** Magwati L. District Development Coordinator's Office  
Mapamba R: Graduate Trainee-Public Administration  
Madubeko V. Local Governance Studies Student: GZU  
Mudzamiri F : Local Governance Studies Student) GZU  
Mabarani M: Local Governance Studies Student) GZU

**OFFICIALS:** Town Clerk  
Chamber Secretary  
Chief Environmental Health Officer  
Acting Director of Housing and Social Services  
Acting Director of Engineering Services  
Senior Environmental Health Officer  
Chief Internal Auditor  
Public Relations Officer  
Assistant Human Resources Officer  
Assistant Committee Officers (2)

**133. CONFIRMATION OF MINUTES.**

**RESOLVED**

THAT the minutes of the meeting held on 27 February 2023 be taken as read, confirmed as a correct record and signed.

*Proposed by Alderman S. Maridza*

*Seconded by Councillor R. Musekiwa*

**134. MATTER ARISING**

**(i). Minute 096 (i) Special meeting of the Public Works and Planning Committee.**

On the proposed meeting to discuss solutions to the ranking facilities for long distance buses in the Central Business District, the Chamber Secretary reported that the meeting had been penciled for the following week. The report was noted.

**(ii). Revenue from Ranking fees.**

Clarification was sought on the utilization of revenue from ranking fees. The Finance Director reported that revenue from ranking fees had not been ring fenced. It was proposed and agreed that revenue from ranking fees be ring fenced and utilized in the upgrading of ranking facilities in the City.

The motion was moved by Councillor R. Musekiwa, seconded by Councillor A. Tabe.

**RESOLVED**

THAT revenue from boom gate fees be ring-fenced and utilized in upgrading of ranking facilities.

**(iii). Dikwindi Primary School 2022 Grade Seven examinations Poor Performance**

On the update regarding the investigations into the causes of poor performance in the 2022 grade seven examinations, the Town Clerk reported that a task force to undertake the investigations had been put in place.

**135. COMMUNICATION.**

The Town Clerk reported that Councillor A. Chiteme was not able to attend the meeting.

**136. HEALTH, HOUSING AND ENVIRONMENTAL SERVICES COMMITTEE**

IT WAS MOVED BY Councillor R. Musekiwa seconded by Alderman S. Maridza

“THAT the minutes of the meeting of the Health, Housing and Environmental Services Committee held on 20 March 2023 be adopted subject to the resolutions passed in relation thereto”.

Members queried the process of submitting motions. The Town Clerk reported that completed Motions Forms should be submitted to the office of the Chamber Secretary.

Some of the members reported that they had a grievance to Council regarding how the official opening of Runyararo North West Medical Clinic and the new Landfill projects was done. The members suggested that Council should organise another official opening ceremony where all residents would be invited to attend. Debate ensued.

In place of organizing a second official opening ceremony, it was suggested that Council may organise a tour of the completed projects with representatives of all stake holders and the Business Community to appreciate the achievements made by Council. The idea was accepted and the Town Clerk was instructed to refer the matter to the Health, Housing and Environmental Services Committee for deliberations.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Health, Housing and Environmental Services Committee held on 20 March 2023 be adopted subject to the resolutions passed;

1. THAT the Acting Director of Housing and Social Services be authorized to dispose of the five (5) commercial stands in Eastvale and Mucheke as follows:
  - i. Stand 27572 measuring 1126m<sup>2</sup>
  - ii. Stand 27574 measuring 159m<sup>2</sup>
  - ii. Stand 27573 measuring 159m<sup>2</sup>
  - iii. Stand 30001 Mucheke measuring 180m<sup>2</sup>
  - v. Stand 27576 Rujeko measuring 270m<sup>2</sup>”
2. THAT the minutes of the meeting held on 23 February 2023 be taken as read, confirmed as a correct record and signed.
- 3 THAT the report of the Chief Environmental Health Officer be approved and adopted subject to the resolutions passed in relation thereto.
- 4 THAT Acting Director of Housing and Social Services be instructed to advertise in the press, the offer of stand number 16986 Runyararo South West, Mucheke suburb, measuring 1509 square meters to the Judicial Services Commission for construction of a Magistrates Court. **ADHSS**
5. THAT the application by Auther Molai, for a Liquor Development Permit to operate a Liquor Stockist, on Stand Number 684, Factory Road, Masvingo be granted. **ADHSS**
- 6 THAT the application by Susan Kwashiwa, for a Liquor Development Permit to operate a Bottle Store on Stand Number 30372, Yomukono Street, Chesvingo Masvingo be granted. **ADHSS**
- 7 THAT the report of the Director of Housing and Social Services be approved and adopted subject to the resolutions passed in relation thereto.
- 8 THAT the report of the Town Clerk be approved and adopted subject to the resolutions passed in relation thereto.

**137. PUBLIC WORKS AND PLANNING COMMITTEE**

IT WAS MOVED BY Councillor S. Manyanga seconded by Councillor R. Kamuzonda

“THAT the minutes of the meeting of the Public Works and Planning Committee held on 9 March 2023 be adopted subject to the resolutions passed in relation thereto”

On relocation of properties affected by floods along Davies Mugabe Street in Runyararo West, the Town Clerk reported that Council was required to provide land for the construction

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of the new residential units, and Central Government would be expected to provide the funding modalities. The report was noted.

On roads maintenance, the Acting Director of Engineering Services, in liaison with Ward Councillors, was requested to put in place the roads maintenance plan for roads in the commonage.

On minute 106 (H)(2), regarding transfer of N. Nduna and J. Gama, Pool Life Savers grade 4, from the Engineering Services Department to the Housing and Social Services Department, the matter was referred to the Human Resources and Gender Committee for consideration.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Public Works and Planning Committee held on 9 March 2023 be adopted subject to the resolutions passed;

1. THAT the Acting Director of Engineering Services be instructed to initiate the procurement of new Chemo feeders in light of challenges faced in obtaining spare parts. **ADES**
2. THAT the application by M. Mapfidza of stand number 725 (16) Mcghie Avenue, Rhodene, Masvingo, for change of use from residential-to-residential cluster be advertised in terms of section 26 (3) of the Regional Town and Country Planning Act Chapter 29:12. **ADES**
3. THAT the application by Nellie Dube, for change of use of Stand 28502 Target Kopje, Masvingo, from residential to a lodge, be granted subject to the following conditions;
  - i. The premises shall be used as a lodge only. That the lodge shall not be used as a wedding venue, host parties, or host any other activity that generates excessive traffic, or noise or whose land requirements exceed the size of the stand. Activities at the guest shall not inconvenience the neighbourhood.
  - ii. The applicant shall obtain an operating licence from Council upon fulfillment of Council Health, Fire By-Laws and Minister responsible for Tourism's requirements.
  - iii. All alterations to existing building plans shall be approved by the Director Engineering Services before commencement of any works.
  - iv. The Applicant shall install directional signage to a standard approved by Council. Authority to erect such signage shall be sought from Council.
  - v. The Applicant shall provide onsite parking and shall ensure that visitors to the lodge park their vehicles within the premises at all times.
  - vi. No liquor selling shall be permitted within the premises.

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- vii. The applicant shall provide user friendly facilities for the guests living with disabilities.
- viii. The proposed lodge shall be operated at Council's discretion and Council reserves the right to withdraw this permit should the lodge become a nuisance in any way. Council will give one month notice should it want the use to cease and Council will not be liable to compensate the applicant in any form.
- ix. The lodge shall at all times conform to the requirements of the Chief Environmental Health Officer, the Director Engineering Services and Ministry responsible for Tourism.
- x. The property shall pay commercial rates consistent with the approved new status.
- xi. Council through its officers shall have access to the stand to carry out relevant inspection at all reasonable times. **ADES**

4 THAT the application by Edson Muvingi, for change of use on stand number 27084, Zimre Park, Masvingo from residential to a residential cluster, be granted subject to the following conditions;

- i. To observe the authorized density per unit of not less than 500sqm in low density such as Zimre Park
- ii. To observe a building line of 9 metre (street building) and all other sides 3 metre building line.
- iii. The applicant shall pay an additional infrastructure provision cost associated with his/her project.
- iv. The proposed building plans shall be approved by the Director of Engineering Services after assurance of this permit.
- v. On-site parking space for two small vehicles per cluster shall be provided within the stand.
- vi. A common refuse collection point shall be provided within the stand.
- vii. Children play area shall be designated within the stand.
- viii. The premises shall be completely walled, wall height not less than 2.1 metres and the gate shall be manned or electronically controlled always. **ADES.**

5. THAT the 13 properties in Davis Mugabe Street as stated below, affected by floods be relocated during the year 2023.

- i. 15354
- ii. 15375
- iii. 15376
- iv. 15377
- v. 15378
- vi. 15379
- vii. 15380
- viii. 15381
- ix. 15382
- x. 15383
- xi. 15384

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- xii. 15385
  - xiii. 15386
6. THAT the other eight (8) properties as stated below, in Davis Mugabe Street affected by floods, be relocated during the year 2024/2025.
- i. 15306
  - ii. 15307
  - iii. 15308
  - iv. 15309
  - v. 15310
  - vi. 15311
  - vii. 15312
  - viii. 15313
7. THAT the handover of Rhodene Swimming pool and water bowser for water delivery services during funerals, from the Engineering Services Department to the Housing and Social Services Department be granted.
8. THAT the transfer of two employees namely N. Nduna EC number (118538) and J. Gama EC number (112929) Pool Lifesaver Grade 4, from the Engineering Services Department to the Housing and Social Services Department being referred to the Human Resources and Gender Committee for consideration. **ADES**
9. THAT the report of the Acting Director of Engineering Services be approved and adopted subject to the resolutions passed in relation thereto.

**138. MOTION OF EXIGENCY****A. ILEGAL MINING AT TARGET KOPJE HILLS**

Councillor Tabe sought clarification on the measures put in place by Council to stop illegal mining activities at Target Kopje Hills. The Chairman highlighted that Council banned all mining activities at Target Kopje Hills. It was suggested and agreed that the matter be referred to the Public Works and Planning Committee for consideration.

**RESOLVED**

THAT the Acting Director of Engineering Services be instructed to refer illegal mining activities at Target Kopje Hills, to the Public Works and Planning Committee for consideration. **ADES**

**139. FINANCE AND GENERAL PURPOSES COMMITTEE**

IT WAS MOVED BY Councillor B. Beta seconded by Councillor S. Manyanga

“THAT the minutes of the meeting of the Finance and General Purposes Committee held on 21 March 2023 be adopted subject to the resolutions passed in relation thereto”.

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On minute 112B regarding monthly licence fees of USD10.00 for traders operating in Malls and USD5.00 for traders operating in flea markets, the house was of the view that Council should undertake stakeholder consultation first before implementation of the new fees. The Town Clerk explained that the fees were still proposals which were still subject to stakeholders' input. Debate ensued on whether Council should make a resolution on the proposed fees. The Town Clerk explained that a Council resolution was critical so that Management would have the mandate to consult the stakeholders. Most of the members were of the view that the fees be deferred to a later period after the general elections. The Town Clerk advised members that it was not proper for Council to stop exercising its functions because it was in an election period. The matter was suspended till the next budget period.

On minute 112D regarding payment of seed money to the tune of USD3000.00 to the Urban Councils Association of Zimbabwe (UCAZ) for the Centenary celebrations, some members felt that the matter was not given due attention at Committee stage since the event was just for celebrations. Other members were of the view that Council did not have the funds required by UCAZ for the event. Debate ensued on whether the seed money should be paid.

It was proposed and agreed that the recommendation of the Finance and General Purposes Committee, minute 112D which reads,

**“THAT the request to pay participation fees for six delegates amounting to USD3 000.00 to the Urban Councils Association of Zimbabwe (UCAZ) Centenary Celebrations be turned down due to lack of funds ”** be set aside.

It was then moved that the request to pay participation fees amounting to USD3 000.00 to the Urban Councils Association of Zimbabwe (UCAZ) Centenary Celebrations be granted and the Chamber Secretary would convene a Special Council meeting to appoint delegates to the celebrations.

IT WAS MOVED BY Councillor A, Tabe, seconded by Councillor R. Musekiwa.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Finance and General Purposes Committee held on 21 March 2023 be adopted subject to the resolutions passed.

1. THAT the request to pay participation fees amounting to USD3 000.00 to the Urban Councils Association of Zimbabwe (UCAZ) Centenary Celebrations be granted. **FD**
2. THAT the minutes of the meeting held on 23 February 2023 be taken as read, confirmed as correct a record and signed.
3. THAT monthly license fees for traders operating in malls pegged at USD10.00 with effect from 1 March 2023 and USD5.00 for traders

operating in Council flea markets be suspended until the next budget period.

4. THAT Council charges USD 200.00 for review of environmental impact assessment plans (EIA) for private developments.
5. THAT the report of the Finance Director be approved and adopted subject to the resolutions passed in relation thereto.
6. THAT the Finance Director be instructed to process payment amounting to USD 125,00 being registration fees for Hi-Fliers Netball Club to participate in the Rainbow Netball League for the 2022-3 season. **FD**
7. THAT the report of the Acting Director of Housing and Social Services be approved and adopted subject to the resolution passed in relation thereto.
8. THAT the Finance Director be instructed to process £15,500 (UK Sterling) being shipment costs for a donation of a container of firefighting equipment sourced by Operational Florian for the City of Masvingo.
9. THAT the report of the Acting Director of Engineering Services be approved and adopted subject to the resolution passed in relation thereto.
10. THAT the application of E. Maregere (130333) General Hand Grade 1 for Technical Skills Loan amounting to ZWL 182,000 to undertake driving lessons with CMED Driving School be approved subject to conditions governing study loans and availability of funds in the revolving educational loan account. **TC**
11. THAT the application by M. Mutambasere, Municipal Police Constable for and educational loan amounting to \$ 272,000 towards studying a Bachelor of Commerce Honours Degree in Accounting with Great Zimbabwe University be approved subject to conditions governing study loans and availability of funds in the revolving educational loan account. **TC**
12. THAT the report of the Acting Town Clerk be approved and adopted subject to the resolutions passed in relation thereto.

**140. MOTION FOR COUNCIL TO TURN ITSELF INTO COMMITTEE.**

IT WAS MOVED BY Alderman S. Maridza, seconded by Councillor R. Musekiwa

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“THAT Council turns itself into Committee for purposes of confirming the minutes of the 1041<sup>st</sup> Ordinary Council in Committee meeting held on 27 February 2023 and adopting the Minutes of the Human Resources and Gender Committee meeting held on 22 March 2023.

WHEREUPON the original motion was put as the substantive motion, and it was

**RESOLVED**

THAT Council turns itself into Committee for purposes of confirming the minutes of the 1041<sup>st</sup> Ordinary Council in Committee meeting held on 27 February 2023 and adopting the minutes of the Human Resources and Gender Committee meeting held on 22 March 2023.

The meeting ended at 8.55 p.m.

**CONFIRMED THIS**

**DAY OF**

**2023**

**MAYOR**

**TOWN CLERK**