

**CITY OF MASVINGO**

**MINUTES OF PROCEEDINGS OF THE 1045<sup>th</sup> ORDINARY COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES ON MONDAY 3 JULY  
2023 AT 5.17 P.M.**

**PRESENT:** His Worship the Mayor Councillor C. Maboke  
Alderman S. Maridza  
Councillor R. Kamuzonda  
Councillor A. Tabe  
Councillor D. Mberikunashe  
Councillor R. Musekiwa  
Councillor B. Beta  
Councillor A. Chiteme  
Councillor S. Manyanga

**IN ATTENDANCE:** Madziva K: Acting District Development Coordinator: MPWNH  
Mapamba R: Graduate Trainee-Public Administration  
Madubeko V. Local Governance Studies Student: GZU  
Mudzamiri F : Local Governance Studies Student: GZU  
Mabarani M: Local Governance Studies Student: GZU  
Mupakati R: Local Governance Studies Student: GZU

**OFFICIALS:** Town Clerk  
Chamber Secretary  
Acting Director of Housing and Social Services  
Acting Director of Engineering Services  
Senior Environmental Health Officer  
Chief Internal Auditor  
Acting Deputy Finance Director  
Public Relations Officer  
Acting Human Resources Officer  
Assistant Committee Officers (2)

**309. CONFIRMATION OF MINUTES.**

**RESOLVED**

THAT the minutes of the meetings held on 31 May 2023 be taken as read,  
confirmed as a correct record and signed.

*Proposed by Alderman S. Maridza  
Seconded by Councillor A. Chiteme*

**310. HEALTH, HOUSING AND ENVIRONMENTAL SERVICES COMMITTEE**

IT WAS MOVED BY Councillor A, Chiteme seconded by Councillor R. Musekiwa

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“THAT the minutes of the meeting of the Health, Housing and Environmental Services Committee held on 5 June 2023 be adopted subject to the resolutions passed in relation thereto”.

On minute 267(E) regarding the request by SAYWHAT to enter into a Memorandum of Understanding with the City of Masvingo, the request was granted on condition that the applicant would submit periodic reports to Council on their activities in the community.

On minute 268(B) regarding the request by Resilient Youth In Sustainable Development, for a support letter to register as a Private Voluntary Organisation, the request was referred back to the Committee for further deliberations.

On minute 268(C), regarding the request by Transport Association of Zimbabwe (TAGZIM), to operate in Masvingo City, the request was referred back to the Committee for further deliberations.

Regarding alterations and subdivisions taking place at Farai Beerhall, Management were requested to attend to the matter in relation to the conditions of the lease Agreement.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Health, Housing and Environmental Services Committee held on 5 June 2023 be adopted subject to the resolutions passed as follows:

1. THAT Minute 268(B) regarding the request by Resilient Youth In Sustainable Development, for a support letter to register as a Private Voluntary Organisation, being referred back to the Committee for further deliberations.
2. THAT Minute 268(C), regarding the request by Transport Association of Zimbabwe (TAGZIM), to operate in Masvingo City, being referred back to the Committee for further deliberations.
3. THAT the minutes of the meeting held on 4 May 2023 be taken as read, confirmed as a correct record, and signed.
4. THAT the request for signing of a Memorandum of Understanding between Masvingo City Council and SAYWHAT organisation be granted.
5. THAT the request for permission to operate in Masvingo City by Edengate Foundation in assisting vulnerable groups in areas that include Gender Based Violence, Child marriages, HIV/AIDS and other social and health illnesses be granted.

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6. THAT the request for signing of Memorandum of Understanding (MOU) between Masvingo City Council and Family Aids Caring Trust Zimbabwe (FACT) be granted.
7. THAT the report of the Chief Environmental Health Officer be approved and adopted subject to the resolutions passed in relation thereto.
8. THAT the request by Francis Aphiri Primary School, for authority to purchase a school vehicle be granted subject to the School Development Committee handing over the school vehicle to Council after purchase.
9. THAT the request by the National Arts Council of Zimbabwe for a piece of land to establish a multi-purpose Provincial Gallery in Masvingo City be granted.
10. THAT the Acting Director of Engineering Services be instructed to identify a suitable piece of land to offer to the National Arts Council of Zimbabwe for establishment of a multi-purpose Provincial Gallery.
11. THAT the application by Masvingo Teachers College for space to construct two schools, a primary and a secondary school and establish model practicing schools for its programmes (Primary and Secondary Science Teacher Education), be granted.
12. THAT the request by Masvingo Teachers College to extend the Council building on Stand Number 1074, Hay Robertson Street, Masvingo which they are leasing as a Pre-School be granted.
13. THAT Council enters a Build, Operate and Transfer (BOT) agreement with Masvingo Teachers College on the proposed developments on Stand Number 1074 which they are leasing as a Pre School.
14. THAT the matter regarding establishment of a Wedding and events garden at the Rhodene Play Centre be referred to Management for further investigation.
15. THAT the report of the Director of Housing and Social Services be approved and adopted subject to the resolutions passed in relation thereto.
16. THAT the proposal for Council to procure a Tow Truck be referred to Management for further research.
17. THAT the report of the Town Clerk be approved and adopted subject to the resolutions passed in relation thereto.

**311. PUBLIC WORKS AND PLANNING COMMITTEE**

IT WAS MOVED BY Councillor S. Manyanga seconded by Councillor R. Kamuzonda

“THAT the minutes of the meeting of the Public Works and Planning Committee held on 13 June 2023 be adopted subject to the resolutions passed in relation thereto”

On minute 273(C) on Town Planning issues, Council sought clarity on the time taken for the approval of a Building plan once submitted to the Office. It was explained that a building plan would be approved by Council within 7 working days unless there are errors noted on the plan.

The request for the Acting Director of Engineering Services to produce building plans for all boundary walls and fence in the city was accepted by Council as a development control measure.

On ward development projects, the members expressed the need to complete all ward development Fund projects that were still pending. It was highlighted that Council completed 9 projects out of 10, and that plans were underway to complete the 10<sup>th</sup> project.

The need to repair the vegetable market which was destroyed by Fire at Garikai Market was highlighted.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Public Works and Planning Committee held on 13 June 2023 be adopted subject to the resolutions passed as follows:

1. THAT the Acting Director of Engineering Services being requested to submit to the Public Works and Planning Committee, a report on the approved building plans for all boundary walls and fence in the City as a development control measure. **ADES**
2. THAT the minutes of the meeting held on 8 May 2023 be taken as read, confirmed as a correct record and signed.
3. THAT the application by H. Makamure, for change of use of Stand number 28013, Rhodene from a low density single family housing stand to a cluster housing property be granted subject to the following conditions:
  - i. The premises be used as a commercial cluster only. That the commercial cluster shall not be used as a wedding venue, host parties, or host any other activity whose land requirements exceeds the size of the stand. Activities at the commercial clusters shall not inconvenience the neighbourhood.

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- ii. All alterations to existing building plans shall be approved by the Director Engineering Services before commencement of any works.
- iii. The Applicant shall provide onsite parking and shall ensure that visitors to the commercial clusters park their vehicles within the premises at all times.
- iv. No liquor selling shall be permitted within the premises.
- v. The applicant shall provide user friendly facilities for the physically challenged guests and tenants.
- vi. The proposed commercial cluster shall be operated at Council's discretion and Council reserves the right to withdraw this permit should the commercial cluster become a nuisance in any way. Council will give one month notice for termination of permit and Council will not be liable to compensate the applicant in any form.
- vii. The proposed use shall at all times conform to the requirements of the Chief Environmental Health Officer, the Director Engineering Services.
- viii. The property shall pay commercial rates consistent with the approved new status.
- ix. Council through its officers shall have access to the stand to carry out relevant inspection at all reasonable times.
- x. To observe the authorized density per unit of not less than 500 sqm.
- xi. To observe a building line of 9 metre (street building) and all other sides 3 metre building line.
- xii. The applicant shall pay an additional infrastructure provision cost associated with his or her project.
- xiii. On-site parking space for two small vehicles per cluster shall be provided within the stand.
- xiv. A common refuse collection point shall be provided within the stand.

**ADES**

- 4. THAT Changlin Grader and the Old Compactor/DYNAPAC Roller be disposed of by public auction and the proceeds be channelled towards procurement of new grader and refuse compactor. **ADES**
- 5. THAT the Acting Director of Engineering Services be instructed to organise a tour of the Safe Market by the Public Works and Planning Committee for familiarisation.
- 6. THAT the report of the Acting Director of Engineering Services be approved and adopted subject to the resolutions passed in relation thereto.

**312. FINANCE AND GENERAL PURPOSES COMMITTEE**

IT WAS MOVED BY Councillor B. Beta seconded by Alderman S. Maridza

“THAT the minutes of the meeting of the Finance and General Purposes Committee held on 23 June 2023 be adopted subject to the resolutions passed in relation thereto”.

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On minute 278(A) on the provision of official vehicles for senior managers under phase 2, it was the feeling of the members that Council should always strike a balance in providing service delivery vehicles and conditions of service vehicles. Some of the members were of the view that the recommendation of the Committee be granted since Council was required to provide the conditions of service vehicles to Senior Managers. Debate ensued.

The Town Clerk explained that Council had already made a resolution in August 2022 to purchase conditions of service vehicles for Senior Managers in phases. The phasing approach was meant to accommodate the procurement of vehicles and plant for service delivery. The two vehicles under phase two would be purchased when adequate funds become available. It was added that Council had already initiated the process of procuring a number of service delivery vehicles like Roller, Tractor and Refuse Compactor.

The house agreed that the conditions of service vehicles be procured under phase 2 since Council had commenced on the procurement process for service delivery vehicles. However, Councillor Musekiwa registered his dissent on the matter.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Finance and General Purposes Committee held on 23 June 2023 be adopted subject to the resolutions passed as follows:

1. THAT the minutes of the meeting held on 22 and 30 May 2023 be taken as read, confirmed as correct records and signed.
2. THAT the Finance Director be instructed to acquire a corporate bank card for the purposes of paying for petty cash expenses. **FD**
3. THAT Mr. A.B. Mhlolo, Acting Deputy Finance Director Grade 15, be appointed a signatory of Council accounts to facilitate the performance of his official duties. **FD**
4. THAT the Finance Director be instructed to process a donation amounting to ZWL 500,000 being Council's contribution towards the commissioning of Kamungoma National Monuments to be held on 30 June 2023. **FD**
5. THAT the report of the Finance Director be approved and adopted subject to the resolutions passed in relation thereto.
6. THAT the report of the Acting Director of Housing and Social Services be approved and adopted.

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- 7. THAT the Finance Director be instructed to pay the cost of the case; Zimbabwe Electricity and Distributions Company (ZETDC) versus the City of Masvingo for unpaid electricity bill amounting to ZWL 205 million HCHC 173/22, in compliance with the Court Order that; *“The claim for costs of suit succeeds only to the extent that costs shall be recovered at the ordinary scale”*. **FD**
- 8. THAT the report of the Chamber Secretary be approved and adopted subject to the resolution passed in relation thereto.
- 9. THAT Council purchases conditions of service vehicles for the Chamber Secretary and Senior Health Officer respectively, being Toyota Hilux 2.8 GD6 4x4 Executive Double Cab at estimated cost of US\$69 380.00 for Chamber Secretary and Toyota Hilux 2.4 GD6 Standard Double Cab at estimated cost of US\$60 000.00 for the Senior Health Officer. **TC**
- 10. THAT the report of the Town Clerk be approved and adopted subject to the resolution passed in relation thereto.

**313. MOTION FOR COUNCIL TO TURN INTO COMMITTEE.**

IT WAS MOVED By Alderman S. Maridza, seconded by Councillor A. Chiteme

“THAT Council turns itself into Committee for purposes of confirming the Minutes of the 1044<sup>th</sup> Ordinary Council in Committee meeting held on 31 May 2023, and adopting the minutes of the Human Resources and Gender Committee meeting held on 12 June 2023”.

WHEREUPON the original motion was put as a substantive motion and it was

**RESOLVED**

THAT Council turns itself into Committee for purposes of confirming the Minutes of the 1044<sup>th</sup> Ordinary Council in Committee meeting held on 31 May 2023, and adopting the minutes of the Human Resources and Gender Committee meeting held on 12 June 2023.

The meeting ended at 7.15 p.m.

**CONFIRMED THIS DAY OF 2023**

**MAYOR**

**TOWN CLERK**