

## CITY OF MASVINGO

### MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD IN THE COMMITTEE ROOM, MUNICIPAL OFFICES ON MONDAY, 17 MARCH 2025 AT 4.35 P.M.

**PRESENT:** Councillor S. Manyanga (Chairing)  
His Worship the Mayor (Councillor A. Tabe)  
Deputy Mayor Councillor D. Mberikunashe  
Councillor R. Musekiwa  
Councillor M. Madhuna  
Councillor A. Time

**ABSENT:** Councillor B. Muchokwa

**IN ATTENDANCE:** Mr. P. Muteshe- Local Governance Student

**OFFICIALS:** Chamber Secretary  
Finance Director  
Deputy Finance Director  
Chief Environmental Health Officer  
Director of Housing and Social Services  
Acting Director of Engineering Services  
Senior Health Officer  
Chief Internal Auditor  
Economic Development Officer  
Monitoring and Evaluation Officer  
Committee Officer

**N. B** *[Councillor S. Manyanga chaired the meeting in the absence of the Chairman. The election of a Vice Chairman in terms of Section 96 subsection 6 of the Urban Councils Act is still outstanding.]*

#### 076. **CONFIRMATION OF MINUTES**

#### **RESOLVED**

THAT the minutes of the meeting held on 17 February 2025 be taken as read and confirmed as a correct record and signed.

*Moved by Councillor R. Musekiwa  
Seconded by Councillor M. Madhuna*

#### 077. **MATTERS ARISING**

##### i) **Minute 039: Resuscitation of Shagashe Game Park**

The Committee sought clarification on progress regarding the implementation of the Council Resolution wherein Council had resolved that the Committee would tour the Darwendale project before signing of the Memorandum of Agreement. The

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Committee agreed that a tour of the project should be held before the signing of the Memorandum of Agreement with the potential investor.

**o78. REPORT OF THE FINANCE DIRECTOR**

**A. FINANCIAL PERFORMANCE.**

Consideration was given to the report of the Finance Director on financial performance covering total cumulative revenue and major sources of revenue for the period under review. It was reported that the total cumulative revenue for the period up to 28 February 2025 amounted to ZiG 100,984,142. Total revenue realized constituted 76% of the budgeted revenue for the period amounting to ZiG 132,656,502. The major sources of revenue for the period were sale of goods at 67%, taxes 32% fines and penalties 1%.

**(i) Measures being undertaken to improve revenue efficiency.**

It was reported that Council had maintained early billing and dual bill distribution through SMS and physical water statements as well as eviction of defaulting tenants renting Council properties as well as extending payment plans for clearance of outstanding debts. It was reported that SMS messages would be dispatched mid-month to remind residents on account balances.

**(ii) Expenditure**

The report of the Finance Director on staff salaries and other recurrent expenditure was noted. Total expenditure for the period ending February 2025 amounted to ZiG 54,652,776. Use of goods and services accounted for 59% of expenditure, capital expenses 1% and compensation of employees 40%.

**iii) Statutory Obligations**

The report of the Finance Director on Statutory obligations due as presented below was noted.

DESCRIPTION	AMOUNT (ZiG)
ZIMRA (PAYE AND AIDS LEVY)	4,257,628.12
NSSA	1,689,788.97
LAPF	6,504,974.84
ZIMDEF	1,248,808.88
STANDARDS LEVY	878,040.49
MEDICAL AID	4,254,465.36
WORKERS UNIONS	211,363.43

**B. CAPITAL EXPENDITURE**

It was reported that the capital expenditure amounted to ZWG 826,756 for the period under review.

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**C. CASHBOOK AND CASH FLOW PROJECTIONS**

The report of the Finance Director on the cashbook and actual cashflow as at 28 February 2025 and cashflow projections up to April 2025 and bank balances was noted.

**D. DEBTORS AND DEBT COLLECTION (RECEIVABLES MANAGEMENT)**

Consideration was given to the report of the Finance Director on debtors and debt collection covering debtors by category low density and high density residential, commercial, government departments. The distributions of debtors by category, i.e commercial, industrial, residential high density, low density and institutions was noted. A collection efficiency of 50.44% derived from a billing equivalent of USD 2,748,195.90 and receipts amounting to USD 1,386,197.57 for billable properties. The billed revenue trend analysis for the month of February 2025 was noted. Total Debtors amounted to ZiG 337,923,406.29 as at 28 February 2025. The need to follow-up on Government debt was emphasised with Government departments owing ZiG 89,208,714.84.

The Committee raised concern on allegations of corruption by Council employees in water disconnections and revenue collection which was affecting Council revenue inflows. The need to encourage residents through various awareness campaigns to report corruption to Council was noted.

**E. STORES AND ASSET MANAGEMENT**

The report of the Finance Director on Stores and Asset Management for the month of February 2025 covering stock levels of various consumables including water treatment chemicals, oils and fuels was noted.

**F. INVITATION TO PARTICIPATE IN THE ROCKBLUE 2025 PERFORMANCE ACHIEVEMENT WORKSHOP SERIES (PAWS#2) JOHANNESBURG, REPUBLIC OF SOUTH AFRICA 2-3 JUNE 2025.**

The Committee gave consideration to the report of the Finance Director on the invitation received to participate at RockBlue's 2025 Performance Achievement Workshop Series (PAWS) No. 2 in Johannesburg, South Africa on 2 – 3 June 2025. It was reported that RockBlue is a non-state actor working on improving access to WASH services to communities and Council had an existing Memorandum of Understanding to work with RockBlue in implementing measures to improve access to WASH services to our community.

A technical team comprising of the Town Clerk, Finance Director, Acting Director of Engineering Services, Water and Sewer Engineer and Credit Controller was working with the RockBlue Technical partners in the project. It was highlighted that RockBlue had extended invitation to the technical team to attend the Workshop and would meet the accommodation and conference costs for three participants whilst the City of Masvingo would be required to meet the travel costs for all five delegates and accommodation for the two delegates. The request was approved.

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**RESOLVED TO RECOMMEND**

THAT, subject to cabinet approval, the Town Clerk, Engineer Edward Mukaratirwa, Finance Director, Mr. Danister Jori, Acting Director of Engineering Services, Engineer Kudzaishe Mbetu, Credit Controller, Mr Isau Nyengera and Water and Sewer Engineer William Madzivadondo be authorised to attend the 2025 RockBlue Performance Achievement Workshop Series No.2 on 2 – 3 June 2025 to be held in Johannesburg, Republic of South Africa. **FD**

**G. REQUEST FOR AUTHORITY TO BORROW USD 70,000 FROM THE ESTATE ACCOUNT TO PAY FOR AMBULANCE**

Consideration was given to the report of the Finance Director on the ratification of a decision to borrow USD 70,000 from the estate account to buy a fully equipped Ambulance. The request was approved.

**RESOLVED TO RECOMMEND**

THAT the payment of USD 70,000 for a fully equipped Ambulance from the estate account be ratified. **FD**

**H. PAYMENT OF USD 5,000 PARTICIPATION FEES FOR THE COLOURS OF THE WORLD CULTURE, TOURISM AND DESTINATION 2025**

The Committee considered the report of the Finance Director on the payment of USD 5,000 participation fees for the Colours of the World, Culture, Tourism and Destination Festival, 2025 to be held in Istanbul, Türkiye. The participation fee was payable to Ece Faurcilik Damismanlik Ticaret Limited Sirketi, the organisers of the event. The request was approved.

**RESOLVED TO RECOMMEND**

THAT Council approves the payment of USD5,000 to Ece Faurcilik Danismanlik Ticaret Limited Sirketi being participation fees for the Colours of the World Culture, Tourism and Destination Fair to be held on 18 – 20 April 2025. **FD**

**I. REQUEST FOR AUTHORITY TO ATTEND THE AFRICA CONGRESS OF ACCOUNTANTS, KIGALI, RWANDA 6-9 MAY 2025**

The Committee gave consideration to the report of the Finance Director on the request for authority to attend the Africa Congress of Accountants to be held in Kigali Rwanda for the period 6-9 May 2025. The congress which will be hosted by the Institute of Certified Public Accountants of Rwanda (ICPAR) will see over 2000 delegates from more than 65 countries coming together to connect and share ideas on how professional accountants can innovate, collaborate and lead initiatives that generate sustainable economic, social and environmental value for Africa and its people. The congress will run under the theme "Creating Value for Africa" which encapsulates the

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collective commitment to harness the power of accountancy to drive meaningful change and prosperity across the continent.

It was reported that attendance of the congress will foster collaboration, knowledge sharing and professional development which we expect to benefit the city especially during this time of transition to full IPSAS and ESG reporting. Our accountants will get an opportunity to promote excellence in the profession, advance standards of practice and address common challenges faced by professional accountants in Africa and Zimbabwe. The Committee agreed to the attendance of the conference by the Deputy Finance Director Mr. B. Mholo and the Chairperson of the Finance and General Purposes Committee Councillor. B. Muchokwa subject to Cabinet approval.

**RESOLVED TO RECOMMEND**

THAT subject to cabinet approval, Mr Benard Mhlolo, Deputy Finance Director and Councillor B. Muchokwa, Chairman Finance and General Purposes Committee be allowed to attend the 8<sup>th</sup> edition of the Africa Congress of Accountants to be held on 6–9 May 2025 at Kigali Conference Centre (KCC), Kigali, Rwanda. **FD**

**J. Adoption of Report**

**RESOLVED TO RECOMMEND**

THAT the report of the Finance Director be approved and adopted subject to the resolutions passed in relation thereto.

**079. REPORT OF THE TOWN CLERK**

**A. LIQUOR SECTION REPORT**

The Committee considered the report of the Town Clerk on Council Liquor Outlets covering sales by brand and outlet, profitability and challenges for the month of February 2025. It was reported that the section recorded total sales of ZiG 319,975 and a net loss of ZiG 60,010.41 as compared to a net loss of ZIG 144,493.63 the previous month.

**B. INCOME GENERATION PROJECTS**

**i) Brick Moulding Project**

The Committee considered the report of the Town Clerk on the revival of the Brick Moulding Project. It was reported that procurement of a brick moulding machine was underway and the manufacturer had indicated that the machine would be ready after two months. The report was noted.

**ii) Truck Stop**

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It was reported that clearing works were being hampered by the rains and the first phase of the project was expected to be completed by end of April 2025. The report was noted.

**iii) Shagashe Game Park Revival**

The report on the revival of Shagashe Game Park had been considered under Matters Arising.

**iv) ZITF Preparations**

The report of the Town Clerk on the preparations for the 2025 Edition of the Zimbabwe International Trade Fair Exhibitions to be held for the period 21-26 April 2025 in Bulawayo was noted.

**C. APPLICATION FOR EDUCATIONAL LOAN AND STUDY LEAVE: MUSIIWA MAKHADO (120037)**

The Committee considered the report of the Town Clerk on the application for an educational loan amounting to USD 1,018 to undertake a Master's Degree in Forensic Auditing and Accounting with Midlands State University on a block release with effect from 23 February 2025 to 30 June 2026. The application was granted.

**RESOLVED TO RECOMMEND**

THAT the application of Musiiwa Makhado (120037) for an educational loan amounting to USD 1,018 to undertake a Master's Degree in Forensic Auditing and Accounting with Midlands State University on a block release with effect from 23 February 2025 to 30 June 2026 be granted. TC

**D. Adoption of Report**

**RESOLVED TO RECOMMEND**

THAT the report of the Town Clerk be approved and adopted subject to the resolution passed in relation thereto.

The meeting ended at 5.42 p.m

**CONFIRMED THIS**

**DAY OF**

**2025**

**CHAIRMAN**

**TOWN CLERK**