

**CITY OF MASVINGO**

**MINUTES OF PROCEEDINGS OF THE 1044<sup>th</sup> ORDINARY COUNCIL MEETING HELD  
IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES ON MONDAY 31 MAY 2023 AT  
4.56 P.M.**

**PRESENT:**

His Worship the Mayor Councillor C. Maboke  
Alderman S. Maridza  
Councillor R. Kamuzonda  
Councillor A. Tabe  
Councillor D. Mberikunashe  
Councillor R. Musekiwa  
Councillor B. Beta  
Councillor A. Chiteme  
Councillor S. Manyanga

**IN ATTENDANCE:**

Hove R: District Development Coordinator  
Magwati L. District Development Coordinator's Office  
Magidi. T: District Development Coordinator's Office  
Mapamba R: Graduate Trainee-Public Administration  
Madubeko V. Local Governance Studies Student: GZU  
Mudzamiri F : Local Governance Studies Student: GZU  
Mabarani M: Local Governance Studies Student: GZU  
Mupakati R: Local Governance Studies Student: GZU  
Muzivi T: Public Relations Student: GZU  
Mahaso T: Local Governance Studies Student: GZU

**OFFICIALS:**

Town Clerk  
Chamber Secretary  
Acting Director of Housing and Social Services  
Senior Environmental Health Officer  
Chief Internal Auditor  
Matron  
Human Resources Officer  
Assistant Human Resources Officer  
Assistant Committee Officers (2)

**256. CONFIRMATION OF MINUTES.**

**RESOLVED**

THAT the minutes of the meetings held on 2 May 2023 be taken as read,  
confirmed as a correct record and signed.

*Proposed by Councillor A. Tabe  
Seconded by Councillor A. Chiteme*

*The District Development Coordinator, Mr R. Hove joined the meeting at this point.*

**257. HEALTH, HOUSING AND ENVIRONMENTAL SERVICES COMMITTEE**

IT WAS MOVED BY Councillor A, Chiteme seconded by Councillor R. Musekiwa

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“THAT the minutes of the meeting of the Health, Housing and Environmental Services Committee held on 4 May 2023 be adopted subject to the resolutions passed in relation thereto”.

On minute 225 (B) on operations of Council schools, it was highlighted that Council should review some of the policies for Council schools since some of them did not promote good corporate governance systems.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Health, Housing and Environmental Services Committee held on 4 May 2023 be adopted subject to the resolutions passed as follows:

1. THAT minute 147(A)(d) on the proposed City of Masvingo Educational Programme be amended as follows:
 

“School fees, uniforms, and related items such as their stationery will be paid for by Council up to Grade 7. For Secondary education, the scholarship will cater for a full package e.g. related expenses and boarding fees.”
2. THAT the minutes of the meeting held on 4 May 2023 be taken as read, confirmed as a correct record, and signed.
3. THAT the illegal Car wash operating at the Council toilet at the Downtown area of the Central Business District be removed. **CEHO**
4. THAT the report of the Chief Environmental Health Officer be approved and adopted subject to the resolution passed in relation thereto.
5. THAT the housing project behind Exor Filling Station be named Morningside Medium Density suburb. **ADHSS**
6. THAT the request by Shakashe Primary School, to introduce a special levy for the purchase of a school bus, be granted subject to the School Development Committee handing over the bus to Council after purchase. **ADHSS**
7. THAT Management be instructed to research on the drafting of a policy governing Council schools, which stipulates that each school should purchase and own a truck and school bus.
8. THAT permission to dissolve the Charles Austin Theatre Management committee, at the end of their term of office, be granted. **ADHSS**
9. THAT the request to appoint an interim Management Committee for the

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Charles Austin Theatre, made up of active participants in the industry, with arts and culture background be granted. **ADHSS**

10. THAT the appointment of the Charles Austin Theatre Management committee be done in consultation with key stakeholders such as Ministry of Arts and the National Arts Council. **ADHSS**
11. THAT the matter regarding the servicing of Mucheke Light industrial stands and other commercial stands which were paid for, be referred to the Public Works and Planning Committee for deliberation. **ADHSS**
12. THAT the report of the Director of Housing and Social Services be approved and adopted subject to the resolutions passed in relation thereto.
13. THAT the report of the Town Clerk be approved and adopted subject to the resolutions passed in relation thereto.

**258. PUBLIC WORKS AND PLANNING COMMITTEE**

IT WAS MOVED BY Councillor S. Manyanga seconded by Councillor R. Kamuzonda

“THAT the minutes of the meeting of the Public Works and Planning Committee held on 8 May 2023 be adopted subject to the resolutions passed in relation thereto”

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Public Works and Planning Committee held on 8 May 2023 be adopted subject to the resolutions passed as follows:

1. THAT the minutes of the meeting held on 13 April 2023 be taken as read, confirmed as a correct record and signed.
2. THAT the Town Clerk be instructed to procure a toll-free line for use by the public in reporting water and sewer pipe bursts in the City. **TC**
3. THAT the Town Clerk be instructed to conduct an awareness programme on the dangers of discharging grit into the sewer system. **PRO**
4. THAT the minimum size of stands to qualify for Cluster Housing Development in the city be increased from the current 3000m<sup>2</sup> to 5000m<sup>2</sup>. **ADES**
5. THAT the Acting Director of Engineering Services be instructed to engage Nyaradzo Funeral Assurance Company, on the possibility of resuscitating the discussions on their earlier request to build a modern Fire Station for Council, in exchange for the current Municipal Fire Station stand. **ADES**

6. THAT the report of the Acting Director of Engineering Services be approved and adopted subject to the resolutions passed in relation thereto.

**259. FINANCE AND GENERAL PURPOSES COMMITTEE**

Before moving for the adoption of the minutes, the following correction was made:

On minute 239(A), the Town Clerk advised that a second recommendation on the workshop for Councilors and Management to familiarize with the bylaws was missing. The minutes were corrected by adding the recommendation which reads:

*“THAT the Town Clerk be instructed to organise a workshop for policy makers and Management to familiarize with the new Council by laws”.*

IT WAS MOVED BY Councillor B. Beta seconded by Councillor S. Manyanga

“THAT the minutes of the meeting of the Finance and General Purposes Committee held on 30 May 2023 be adopted subject to the resolutions passed in relation thereto”.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Finance and General Purposes Committee held on 21 March 2023 be adopted subject to the resolutions passed as follows:

1. THAT the minutes of the meeting held on 19 April 2023 be taken as read, confirmed as correct records and signed.
2. THAT the application by the Officer in Charge Masvingo, Department of Immigration Services for exemption from payment of prepaid parking fees for using a personal vehicle to conduct official duties pending repair of the official vehicle be granted for a renewable period of two months.
3. THAT the Finance Director be instructed to open a dedicated water account with Banc ABC.
4. THAT the report of the Finance Director be approved and adopted subject to the resolutions passed in relation thereto.
5. THAT the Finance Director be instructed to procure textbooks worth USD 2,000 for Shakashe Primary School in recognition of best Council Schools Grade 7 Examinations for the 2022 academic year.
6. THAT the Finance Director be instructed to procure textbooks worth USD 1,600 for Runyararo Primary School in recognition of being runner up in the Council Schools 2022 Grade 7 Examinations.

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7. THAT Council avail a grant to Alpha Cottages Children's Home equivalent to a Grade 10 employee gross salary to meet the salary of an Acting Superintendent Mrs. L. Foroma who retired from Council on 30 April 2023 after being seconded by to implement governance recommendations following an audit.
8. THAT the report of the Acting Director of Housing and Social Services be approved and adopted subject to the resolutions passed in relation thereto.
9. THAT the Chamber Secretary be instructed to submit to the Honourable Minister of Local Government and Public Works Draft By laws for approval as follows;
  1. City of Masvingo Development Control By-Laws,2023
  2. City of Masvingo Taxi and Cab By-Laws,2023
  3. City of Masvingo Occupation of Council Properties By-Laws,2023
  4. City of Masvingo Air Pollution By-Laws,2023
  5. City of Masvingo Trades and Occupations By-Laws,2023
  6. City of Masvingo Proceedings of Meetings By-Laws,2023
  7. City of Masvingo Regulation of derelict, unoccupied and dangerous
  8. Buildings,2023
  9. City of Masvingo Roads By-Laws,2023
  10. City of Masvingo Encroachment -Projections on Property by Laws 2023
  11. City of Masvingo Disclosure of Documents and Publication of Proceedings By-Laws,2023
  12. City of Masvingo Land Management By-Laws,2023
  13. City of Masvingo Burning of vegetation and prevention of fires by-laws,2023
  14. City of Masvingo Boreholes and Wells Management By-Laws,2023
  15. City of Masvingo Wildlife Management By-Laws,2023
  16. City of Masvingo (Prohibition of Use of Commercial Shops Backroom and Outbuildings for Human Habitation) By-laws, 2023
  17. City of Masvingo Specified Business By-Laws,2023
  18. City of Masvingo Forestry Produce By Laws,2023
  19. City of Masvingo Regulation of Funeral Parlours and mortuaries By-Laws,2023
  20. City of Masvingo Boarding House Regulations By-Laws,2023
  21. City of Masvingo Naming of Buildings and Streets By-Laws 2023
  22. City of Masvingo Sale of Meat products By-Laws 2023
  23. City of Masvingo Protection of Water Sources By-laws,2023
  24. City of Masvingo Inspections By-laws,2023
  25. City of Masvingo Management of Infectious Diseases By-Laws,2023
10. THAT the Town Clerk be instructed to organise a workshop for policy makers and Management to familiarize with the new Council by laws

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11. THAT the report of the Chamber Secretary be approved and adopted subject to the resolution passed in relation thereto.
12. THAT the application by the Finance Director Mr. D. Jori for authority to encash 60 vacation leave days without proceeding on leave due to work commitments be approved.
13. THAT the report of the Town Clerk be approved and adopted subject to the resolution passed in relation thereto.

**260. MOTION FOR COUNCIL TO TURN ITSELF INTO COMMITTEE.**

IT WAS MOVED BY Alderman S. Maridza, seconded by Councillor A. Tabe

“THAT Council turns itself into Committee for purposes of confirming the minutes of the 1043<sup>rd</sup> Ordinary Council in Committee meeting held on 2 May 2023 and adopting the minutes of the Human Resources and Gender Committee meeting held on 11 May 2023 and Audit Committee meeting held on 24 May 2023.

WHEREUPON the original motion was put as the substantive motion, and it was

**RESOLVED**

THAT Council turns itself into Committee for purposes of confirming the minutes of the 1043<sup>rd</sup> Ordinary Council in Committee meeting held on 2 May 2023 and adopting the minutes of the Human Resources and Gender Committee meeting held on 11 May 2023 and Audit Committee meeting held on 24 May 2023.

The meeting ended at 5.21 p.m.

**CONFIRMED THIS**

**DAY OF**

**2023**

**MAYOR**

**TOWN CLERK**