

**CITY OF MASVINGO**

**MINUTES OF PROCEEDINGS OF THE 1046<sup>th</sup> ORDINARY COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES ON MONDAY 31 JULY  
2023 AT 4.59 P.M.**

**PRESENT:**

His Worship the Mayor Councillor C. Maboke  
Alderman S. Maridza  
Councillor R. Kamuzonda  
Councillor A. Tabe  
Councillor R. Musekiwa  
Councillor B. Beta  
Councillor A. Chiteme  
Councillor S. Manyanga

**APOLOGIES:**

Deputy Mayor Councillor W. Mawende.  
Councillor D. Mberikunashe

**IN ATTENDANCE:**

Magwati L: District Development Coordinator: MPWNH  
Mapamba R: Graduate Trainee-Public Administration  
Mudzamiri F : Local Governance Studies Student: GZU

**OFFICIALS:**

Town Clerk  
Chamber Secretary  
Finance Director  
Acting Director of Housing and Social Services  
Acting Director of Engineering Services  
Senior Health Officer  
Chief Internal Auditor  
Acting Deputy Finance Director  
Public Relations Officer  
Acting Human Resources Officer  
Committee Officer  
Assistant Committee Officers (2)

**356. CONFIRMATION OF MINUTES.**

**RESOLVED**

THAT the minutes of the meetings held on 3 July 2023 be taken as read,  
confirmed as a correct record and signed.

*Proposed by Councillor R. Musekiwa  
Seconded by Councillor A. Chiteme*

**357. COMMUNICATIONS**

**APOLOGIES**

The Town Clerk reported that the Deputy Mayor Councillor W. Mawende and Councillor D. Mberikunashe had submitted their apologies for the meeting.

**358. HEALTH, HOUSING AND ENVIRONMENTAL SERVICES COMMITTEE**

IT WAS MOVED BY Councillor A, Chiteme seconded by Councillor B. Beta

“THAT the minutes of the meeting of the Health, Housing and Environmental Services Committee held on 6 July 2023 be adopted subject to the resolutions passed in relation thereto”.

WHEREUPON the original motion was put as the substantive motion and it was

**RESOLVED**

THAT the minutes of the meeting of the Health, Housing and Environmental Services Committee held on 5 June 2023 be adopted subject to the resolutions passed as follows:

1. THAT the minutes of the meeting held on 5 June 2023 be taken as read, confirmed as a correct record and signed.
2. THAT the report of the Chief Environmental Health Officer be approved and adopted subject to the resolutions passed in relation thereto.
3. THAT the application by Ben Mujaji of Makaki Supermarket, for a Liquor Development Permit for the existing Supermarket on Stand Number 6828 Runyararo Business Centre, Masvingo be granted.
4. THAT the application by Rujeko Primary School, for permission to site and construct a one by two classroom block be granted on condition that the block will be handed over to Council upon completion.
5. THAT the application by Jairos Jiri Association, for the granting of title on its current stand and donation of the same Stand be turned down on the basis that the stand was not surveyed.
6. THAT recommendations from the tour of City of Bulawayo on granting of title for Tanaiwa Block 1 and 2 single accommodation be adopted as follows:
  - i. That the production of the General Plan for Tanaiwa Block 1 and 2 hostels should be done as soon as possible funds permitting.
  - ii. That title survey for Tanaiwa Block 1 and 2 hostels should be done using either the City of Masvingo financial partner Dialogue on Shelter Trust or own resources on condition of cost recovery from the beneficiaries before granting title.
  - iii. Council to conduct database profiling to remove illegal tenants from Tanaiwa Block 1 and 2 hostels before granting of home ownership.
  - iv. Granting of homeownership or conversion of Tanaiwa Block 1 and 2 hostels from leasehold to freehold title to bona fide tenants.
  - v. Recommend that either individual or sectional title to be granted for Tanaiwa Block 1 and 2 .

- vi. That Council should at least charge for the intrinsic value of land even in circumstances where beneficiaries get 100% discount in lieu of the number of years of tenancy.
- 7. THAT Management should consider the construction of ablution facilities at Target Kopje Reservoirs as a matter of urgency.
- 8. THAT the report of the Town Clerk be approved and adopted subject to the resolutions passed in relation thereto.

### **359. PUBLIC WORKS AND PLANNING COMMITTEE**

IT WAS MOVED BY Councillor R. Kamuzonda, seconded by Alderman S. Maridza

“THAT the minutes of the meeting of the Public Works and Planning Committee held on 11 July 2023 be adopted subject to the resolutions passed in relation thereto”

WHEREUPON the original motion was put as the substantive motion and it was

#### **RESOLVED**

THAT the minutes of the meeting of the Public Works and Planning Committee held on 13 June 2023 be adopted subject to the resolutions passed as follows:

- 1. THAT the minutes of the meeting held on 13 June 2023 be taken as read, confirmed as a correct record and signed.
- 2. THAT the matter regarding the phased replacement of 6000 non functional water meters, to reduce non-revenue water, be referred to the Finance and General Purposes Committee for consideration.
- 3. THAT the application by Chelsea Linda Chipamba for change of use of stand number 27087 Zimre Park Fort Victoria Township, from single family residential to a private college (Institutional) be granted subject to the following conditions;
  - i. The premises shall be used for institutional use (private college) and ancillary uses only.
  - ii. The applicant shall obtain an operating license from Masvingo City Council upon fulfillment of the City’s Health, Fire, By-Laws and the Ministry of Primary and Secondary Schools.
  - iii. All alterations to the existing buildings must be approved by the Director of Engineering Services before commencement of any works.
  - iv. The applicant shall erect directional signs upon approval by the Director of Engineering Services.
  - v. The applicant shall provide onsite parking of staff and visitors’ vehicles within the school premises at all the times.

- vi. The applicant shall provide user friendly facilities for all persons including those different abled people.
  - vii. The applicant shall operate at council's discretion. If the school becomes a nuisance in any way, Council will give one month notice should it want the use to cease, and Council will not be liable to compensate the applicant in any form.
  - viii. The school shall always conform to the requirements of the Ministry of Primary and Secondary Education, Chief Environmental Health Officer and Director of Engineering Services.
  - ix. The property shall pay commercial rates consistent with the approved new status.
  - x. Council through its Officers shall always have free access to the property at all times, to carry out relevant inspections.
4. THAT the application by Grace Kufakunesu for change of use from Creche to residential, on stand number 29930 Eastvale from Creche to residential be granted subject to the applicant paying the necessary permit issuance fees as consistent with Council policy.
5. THAT the report of the Acting Director of Engineering Services be approved and adopted subject to the resolutions passed in relation thereto.

### **360. FINANCE AND GENERAL PURPOSES COMMITTEE**

IT WAS MOVED BY Councillor B. Beta seconded by Alderman S. Maridza

“THAT the minutes of the meeting of the Finance and General Purposes Committee held on 20 July 2023 be adopted subject to the resolutions passed in relation thereto”.

WHEREUPON the original motion was put as the substantive motion and it was

### **RESOLVED**

THAT the minutes of the meeting of the Finance and General Purposes Committee held on 23 June 2023 be adopted subject to the resolutions passed as follows:

1. THAT the minutes of the meeting held on 23 June 2023 be taken as read, confirmed as a correct record and signed.
2. THAT the Finance Director be instructed to make a donation of USD135.00 to Danhiko 2023 Paralympic Games to be held on 29 September 2023 to 2<sup>nd</sup> of October 2023 in Harare to meet their affiliation fees for players and officials.
3. THAT the request by the Immigration Department, for exemption of one personal vehicle being used as an official vehicle, AFP 4039, from paying prepaid parking fees be granted subject to monthly renewal of the exemption.

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4. THAT the Finance Director be authorized to fund the repair of Pump number 5 for Bushmead Water Works following the normal procurement procedures.
5. The Zimbabwe Financial Reporting Manual (ZFRM) be adopted as part of the Council's accounting policies.
6. The City of Masvingo International Public Sector Accounting Standards (IPSAS) Implementation Matrix Action Plan (IMAP) be adopted subject to adjustments that may be made by the Ministry of Local Government and Public Works.
7. THAT the City of Masvingo Asset Management Policy and the City of Masvingo Information Communication Technology Policy be adopted.
8. THAT extension of the Council's Insurance Policy contract with ZIB from April to June 2023 be ratified.
9. THAT the extension of the Insurance Policy contract with ZIB from June 2023 to December 2023 be granted whilst the process of engaging an insurer for year 2024 to 2025 was being undertaken.
10. THAT the Town Clerk be instructed to identify a suitable Laptop and Printer from the existing pool of office equipment in Council and second same to the District Development Coordinator's Office for use.
11. THAT the report of the Finance Director be approved and adopted subject to the resolutions passed in relation thereto.
12. THAT monthly rentals for Stand Number 21 Charumbira Road, Mucheke be reviewed from USD550.00 per month to USD1000.00 with effect from 1 August 2023, excluding Value Added Tax (VAAT. rates and Water bills.
13. THAT Stand 16986 Runyararo South West, Masvingo, Measuring 1 509m<sup>2</sup> be disposed of to the Judicial Service Commission (JSC) at the open market value of USD25 600.00. for the construction of a Magistrate's Court.
14. THAT the request by Vurombo Primary School, for permission to dispose of their old and obsolete computers as well as a non- running school bus be granted subject to the school following laid down procedures for disposal of assets.
15. THAT the report of the Acting Director of Housing and Social Services be approved and adopted subject to the resolution passed in relation thereto.

**361. MOTION FOR COUNCIL TO TURN INTO COMMITTEE.**

IT WAS MOVED By Alderman S. Maridza, seconded by Councillor A. Tabe

**Minutes: 1046<sup>th</sup> Ordinary Council: 031/07/2023**

“THAT Council turns itself into Committee for purposes of confirming the Minutes of the 1045<sup>th</sup> Ordinary Council in Committee meeting held on 3 July 2023, and adopting the minutes of the Human Resources and Gender Committee meeting held on 20 July 2023, and the minutes of the Audit Committee meeting held on 13 July 2023”.

WHEREUPON the original motion was put as a substantive motion and it was

**RESOLVED**

THAT Council turns itself into Committee for purposes of confirming the Minutes of the 1045<sup>th</sup> Ordinary Council in Committee meeting held on 3 July 2023, and adopting the minutes of the Human Resources and Gender Committee meeting held on 20 July 2023, and the minutes of the Audit Committee meeting held on 13 July 2023.

The meeting ended at 5.45 p.m.

**CONFIRMED THIS**

**DAY OF**

**2023**

**MAYOR**

**TOWN CLERK**